

Approved For Release 2002/09/04 : CIA-RDP80B01676R000800050119-0
MEMORANDUM FOR: Mr. Dulles: *W. J. Sullivan*

GENERAL CABELL - has

For your information, this was received in *Mem.*
our Executive Registry at 1:38 p.m. today.
A copy of this memorandum has already been hand-*ed*
carried to the DD/S for preparation of an appropri-
ate reply for your signature.

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AAB
9 Mar. 61

(DATE)

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10 March 1961

MEMORANDUM FOR: Mr. Kenneth O'Donnell
Special Assistant to the President
The White House

In compliance with your memorandum of 6 March 1961, the following information with regard to the number and use of automobiles and chauffeurs in this Agency is furnished:

Automobiles in Washington Assigned to Specific Individuals:	1 (Assigned to Director)
Number of Pool Cars for Use by Individuals or Small Groups:	25
Number of Chauffeurs:	25

Agency regulations governing the use of automobiles in the metropolitan area of Washington are in conformance with Public Law No. 600. They provide that Agency vehicles will be used exclusively for official purposes except in emergency cases involving the preservation of life or limb. They prohibit the use of Agency vehicles by officials and employees for transportation between their domiciles and places of employment except that medical officers actually engaged in out-patient medical service are authorized to use Agency vehicles at any time, including use of such vehicles between their domiciles and places of employment where necessary, and they direct that motor pool service within the metropolitan area will not be provided for employees between points on or in the near vicinity of the regular Agency bus routes, except for a very limited number of senior personnel.

In addition to the foregoing, the Agency operates a shuttle bus service between the many separate buildings in which it is housed and the other Government agencies with which it has official business. Eight 25-passenger shuttle busses and nine chauffeurs provide this service.

DD/S:LKW:laq

Distribution:

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Allen W. Dulles
Director of Central Intelligence

Concur:

ILLEGIB

DD/S

THE WHITE HOUSE
WASHINGTON

March 6, 1961

MEMORANDUM TO ALL CABINET OFFICERS AND HEADS
OF MAJOR AGENCIES

I will appreciate being informed prior to March 10 on the number of government owned automobiles in Washington assigned by your Department to specific individuals, the number of pool cars for use by individuals or small groups, the number of chauffeurs, and a statement of the authorized use and specific limitations on use of these vehicles.

Kenneth O'Donnell
Special Assistant
to the President